

**Town of Northumberland  
Board of Selectmen  
Meeting Minutes  
Date: Monday, August 15<sup>th</sup>, 2016  
Place: Town Meeting Room – 10 Station Square  
Time: 6:00 PM**

Board present: Michael Phillips, Jim Tierney, Jim Weagle  
Others: Jim Morse, Andrew Cote, Dolly McPhaul, Karl Stone-NCIC, Robin Irving, Pete Marshall, Norman Cotter, Mario Audit, Rebecca St. Cyr - Recorder

- 1. Chairman opens the meeting:** J. Weagle opened the meeting at 6:00 pm
- 2. Acceptance of Minutes:** Correction of August 1<sup>st</sup> draft minutes – see text from library trustee - one of the trustee's – the decision wasn't voted on - *Please reference the comment regarding library windows and that the Trustees will pay for their replacements. For the record, that decision will NOT be voted on until our meeting today (8/9/2016). Once the vote is taken, I will notify Glenn/Selectmen of the final decision. Thank-you.*

Motion to approve the August 1, 2016 minutes to include the correction noted above by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

**3. Selectmen Business:**

Department Head Business was moved down on the agenda.

- a. Discussion of 2016 Paving Options – M. Phillips reviewed the list, which is in process, we don't have accurate #'s yet. When Glenn Cassady returns from vacation, will have him update. Streets on the list could include Riverside Drive, Craggy Road, Maple St., overlaying the remaining section, Goulet St., upper Main St., Paper St., Tetu Rd. and Page Hill (the section where it comes off the gravel onto Lost Nation Rd.). R. Irving said she has been writing the grant application for the sidewalks. Re: Road Maintenance Fund, the purpose is very narrow. Irving wasn't sure if the Board wanted to consider broadening it for the future to include the sidewalks. J. Tierney said it should include the road, ditching, etc. – anything to go with the roads. Sidewalks were not put in, should consider putting in an article for the warrant in 2017.
- b. Dolly McPhaul Visit – she attended the meeting to just observe.
- c. Follow up discussion of CRF use – They can spend out of the fund at will as long as it meets the purpose of the CRF. It wouldn't have to be a public hearing; it could be just a public meeting.
- d. Discussion of Land Gift – West River LLC – The parcel is on Stratford Rd., 0.17 acres that the owner would like to donate to the Town. Based on what the lot is worth, it would cost us more to accept the gift instead of waiting for it to go to deed for taxes. It's located at the north end of Ball Rd.  
Motion to decline the gift from West River LLC by: M. Phillips  
2<sup>nd</sup> by: J. Tierney, All in Favor 3-0
- e. Discussion of Kiosk lease and service – Karl Stone – the Gateway Chamber has informed NCIC that they want to terminate the agreement for managing the Kiosk. There is a lease with the Town that won't be up until 2019. He asked if the Town could terminate the lease.

They are not paying any rent or paying any taxes. J. Tierney said the Town doesn't want to take it over. If they can find someone else that wants to take it over, that would be ok. If it's removed; the cement will need to be removed. The cell service there was intermittent.

R. Irving asked if the revenue from the advertisers cover the fee for the Wi-Fi. Stone said the intention is to cover the maintenance, etc. Irving asked if there is any disadvantage of deferring it until the mill site development gets started? Stone addressed the issue, he thinks they are close to having the issues ironed out. He wants to start putting some feelers out for someone to take it over. The Board asked Mr. Stone to notify Becky Craggy at the Town office if there is anything that comes up.

- f. Signing of park lease agreement – R. Irving – after reviewing with legal, a lease is fine. The Town (under the indoor smoking act) can also prohibit smoking in the area. The Board had voted to sign the lease agreement at a previous meeting. R. Irving asked the Board about moving the gazebo to the park, the Board didn't have any objection to moving it onto the lot. R. Irving suggested having a ground breaking in conjunction with other upcoming projects.
- g. Discussion/Vote/Signing of NBRC Grant Agreement – J. Weagle read the letter of approval for the \$200,000 grant. This is for part of the Towns match for the W/S project at the mill site.  
Motion to sign by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- h. Notice to Proceed on B/W/RB project—conditional upon approval by agencies and legal This is Brooklyn and Roaring Brook, R. Irving said there are still some steps before it can be signed, but everything will move very fast.  
Motion to proceed, conditional upon approval by all the agencies that are required by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- i. Discussion of Dean Brook Fromson lot – J. Weagle contacted the trailer park and asked if they would waive the rent until we can sell it, they declined. Will need to coordinate when the crew can be scheduled to move it, the Town will take it and move the same day.
- j. Discussion/decision of Covered Bridge Use Request – Tim Brooks – St. Marks Seasonal Chapel would like to host an ecumenical service on the Covered Bridge. To be the week of Aug 22, 2016.  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- k. Department Head Business – Ambulance and Police Depts.  
Jim Gibson was not able to attend tonight's meeting, J. Weagle reviewed the EMS Chiefs Report – see below.

Mario Audit – Police Department –

Served 4 court appearances for unlicensed dogs – \$6.50 for females; \$9.00 for males.

Investigating a burglary at Nugent's involving cigarettes.

Responded to 2 MV accidents – 1 with a deer and 1 with a telephone pole.

Arrested 3 for the following: DUI, reckless operation, disobeying a police officer and assault

Processed an involuntary admit to hospital for suicidal person.

Issued 2 pistol permits.

ATV – spent 7 hours out there, the only thing was vehicle violations.

Assisted the Ambulance

Provided 2 civil standby

Report of stolen pain meds

A case of child neglect

Towed a vehicle

Local citizen turned in a baggy of cocaine found on State St.  
Male resident gave up a hand gun  
Took 3 reports of IRS scam calls and recorded.  
Registered one sex offender  
And a report of criminal trespass.

J. Weagle reviewed the EMS Director report – see below.

- l. CAI – GIS program agreement – This is for the mapping; the agreement is the same every year. The cost is \$1,800.00, which is up \$50.00 from last year. R. Irving commented there is a link on the Town website that is very helpful.

Motion to sign by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- m. Constructors agreement for B/W/RB – conditional upon approval by agencies and legal, contact R. Irving if any questions.

Motion to proceed, conditional upon approval by all the agencies that are required by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

#### **4. Applications/Permits and Warrants:**

- a. MS-1 extension – J. Weagle reviewed.

Motion to sign by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- b. Commercial/Industrial Tax Exemption Application – 6 State St, Keith & Samantha Young, First Step Fitness Center. J. Tierney said the exemption will only apply if the assessed valuation of the property goes up.

Motion to sign by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- c. Veteran's Credit Application – Robert Crowe, 79 Dean Brook Dr.

Motion to sign by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

#### **5. Public Matters To Be Addressed By The Board:**

- a. P. Marshall asked if the Board could give an update on the PD. J. Weagle said it's back to where it was, the 2 people that were hired have both declined. Weagle reviewed those that are covering part time. Marcel Platt's status is pending legal at this time.

- b. Polling Hours on September 8, 2016 – 8:00 am – 7:00 pm; because it's a State election.

- c. N. Cotter asked about the recent water issue. J. Weagle said basically it was a false test. There were 3 tests taken; it was either from human error or something contaminated one of the samples.

#### **6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):**

Motion to go into Non-Public Session by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Into Non-Public session at 6:36 pm.

Motion to adjourn the Non-Public session by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Non-Public session adjourned at 8:00 pm

Into regular session at 8:00 pm

Motion to seal Item b -2. Resident Matter (TD) until matter is resolved by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

J. Weagle reviewed an incident with the Ambulance, while out on a call. It went off the road slightly, but there was not any significant damage. There was one safety issue.

Reviewed email from Becky regarding an upcoming meeting.

## **7. Adjournment:**

Motion to adjourn by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Meeting adjourned at 8:06 pm

\*\*\*This institution is an equal opportunity provider, and employer.\*\*\*

# EMS Chiefs Report

08/15/2016

1. 2016 we have had 374 calls to date.

Breakdown:

231 transports

143 non transports

40 transfers accepted (included with transports) 23 transfers declined YTD

2. 2015 there were 364 calls to this date.

Breakdown:

229 transports

135 non transports

47 transfers accepted (included with transports) 78 transfers declined YTD

3. We are up 10 calls which can be accounted for as an increase in 911 calls. To date we had to deny (23 transfers) because of inadequate personnel (no Paramedic on staff at the time of request).

a. This presented a potential for @ \$46,000.00 of extra billable revenue. (low end estimate)

b. This translates too approximately @ \$18,400.00 of potential extra profits. (low end estimate)

4. Revenues this year to date 2016: See Attachments

5. All ambulances are up to date on service and also have had tires rotated. A3 had a minor incident while backing up. All appropriate parties were advised and there was no damage or injuries to report.

