

**Town of Northumberland
Board of Selectmen
Meeting Minutes
Date: Monday, February 1, 2016
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.**

Board members: Michael Phillips, Jim Tierney, Jim Weagle
Others: Reggie Charron, Glenn Cassady, Andrew Cote, Jim Morse, Terri Charron, Mark Robinson, Al Rossetto, Mike Sterling, Robin Irving, Greg Cloutier, Aaron Gibson, Rebecca St. Cyr - Recorder

1. Chairman opens the meeting: J. Weagle opened the meeting at 6:00 PM

2. Acceptance of Minutes: Correction to Girl Scout meeting room request date; The correct date is February 27, 2016, not June 27.

Motion to approve as amended by: M. Phillips
2nd by: J. Tierney, All in Favor 3-0

3. Selectmen Business:

a. Department Head Business: Highway and Water/Sewer

Glenn Cassady - Highway

The crew has only been out 3 times in the past month with the plow and a few times to salt and sand. During the months of December & January we used approx. 1 1/4 loads of salt, there are approx. 2 loads of salt still in the shed. They have been cutting brush back near the Town right-of-ways, doing maintenance around the shop and have cleaned up a trailer at Dean Brook. The debris was sorted and taken to the Transfer Station, some of it was burned. The lot where it was, has been cleaned up. The demo took a few hours per day over a 9-day period. Also cleaned up around the Transfer Station. Robin Irving said in the future, AVRRD will take debris, as long as there is an affidavit stating there isn't any asbestos.

Cassady said if it stays warm they might get the back hoe out to do some ditching.

Reggie Charron – Water/Sewer

Charron said he has had time to go back and look at a lot of data. He reviewed the statistics for the Soft Starts and the high lift. The water system pumped 7,700,000 gallons this month.; the average per day is 248,000 gallons. The kilo watt hours for high pump is 241 kw hours; the average run time is 7 1/2 hours. We used to be running 326 kw hours and 10.83 hours per day. The Sewer plant – we are pumping 40,000 gals less per day. Savings are approx. \$4,000 per year in energy just on the High Lift Pump.

Lost Nation we are saving approx. \$8,600 per year. In January we pumped 117,000 gallons compared to 403,000 gallons previously. That was with the effort of

everyone over the summer months. We are running 3 hours/day compared to 8-9 hours and some days it doesn't run at all.

Wells – hasn't heard anything on the samples that were sent out for testing it could take 6-8 weeks. They are running fine; we are pumping 461 from big one and 229 on the small; 690 gallons per minute. We are saving time, energy & money.

Keith Knapp is shadowing Winston Hawes changing out meters. He has also been working at the water plant changing all the bolts on all the piping and painting. This was a recommendation of DES for better hygiene.

Update with CMA today – the boring will start this spring, the change order has been approved and we will be signing documents within the next week or so. Construction will probably start May 1st. If it's warm, it could start before that.

R. Irving - EGP came for a visit, as it turns out, we installed meters that didn't have an ice register, which is required to do the conversion. Now we need to manually change the meters from per 1,000 to per 100. They will get them done with a 5-year plan to change over everyone. They took a list of all the meters and will let us know which ones can be changed.

M. Phillips reviewed the meeting with Guildhall, the meter might not be capturing the correct flow and could be 50% less than reality. G. Cassady had suggested a master meter, which is used at Dean Brook and Brook View. All 3 water bills are about \$12,000. Dean Brook has 34 trailers, Brook View has 29 and Guildhall has 46, plus 7 commercials. With Guildhall, we have the liability of the fire line also.

J. Weagle talked with Randy Flynn of Lancaster, when they respond to a call in Guildhall, they don't rely on the hydrants, because they are aware of the situation there. J. Tierney asked about the meter pit, R. Charron further discussed. Charron and R. Irving talked about this today, he isn't willing to sign off on the liability. He wants to discuss with NH DES; there is supposed to be a program in the State of NH and there is supposed to be a back flow preventer, currently there isn't one. J. Tierney asked will NH DES come back and ask us to put a back flow on our side of the bridge or they could also say shut them off.

It might be worth talking with another town that's doing the same type of thing. There should be a back flow meter installed, it's their safety that they should be concerned about. Irving commented about the \$20,000 that was available for the meter pit with the fire line and back flow prevention. We've looked at putting it on our side of the river and it would be very expensive. Gary Brown and Reggie McLain were helpful trying to get Guildhall to approve. J. Tierney would like to discuss with legal at LGC and/or Town Counsel for their input before Charron talks to DES. We want it done right so there isn't anything back flowed into our system.

- b. Authorization for Primex - We have a credit with Primex of \$2,362.09 and want to apply it to the Workers Comp balance of \$24,523.00.

Motion to sign by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

- c. Authorization for NH Retirement – J. Tierney said this pertains to on-call wages. In the past they were not counted towards retirement. It's only available for full-time employees that are put on-call. (Example – Jim Gibson). He gets whatever the other on-call attendants get.

Motion to approve by: M. Phillips, 2nd by: J. Tierney, All in Favor 3-0

- d. DES Grant Agreement-Signing and Vote of Authorization –

DES has awarded the Town of Northumberland a Local Source Water Protection grant in the amount of \$6,300 to install fencing around the well heads. The Town has a \$700 match.

The signed grant agreement must be presented at Governor & Council for final approval.

It must go through a competitive bid process.

Motion by: J. Tierney - To enter into and approve a grant agreement with the New Hampshire Department of Environmental Services in the amount of \$6,300 to the Town of Northumberland and to authorize Select Board Chairman, currently James Weagle, to sign any and all paperwork associated with such grant on behalf of the Town.

2nd by: M. Phillips, All in Favor 3-0

- e. Discussion of date for Public Hearing for Budget/Warrant and one work session
J. Tierney recommended 2/3 at 5:00 pm for the work session and 2/10 for the Public Hearing; which needs to be done by 2/12. The Planning Board also meets on 2/3 at 7:00 pm; they can be moved to the Town Office if the work session isn't finished. The warrant needs to go to the printers by 2/19.
- f. Discussion of TAN line of credit – Decided to go with Union Bank – J. Tierney recommended \$400,000 and then we will get \$134,000 back from the grant. The turnaround time is approx. 1 month.

Motion to approve \$400,000 by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

- g. Letter of Support for NCC – "Traffic Safety Study" using Grant funds – for a trail study to get the ATV's off the roads.

Motion to send a letter of support by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

- h. Northern Pass Intervenor filing – draft petition – A letter was drawn up by the lawyers, the Board previously approved to file for intervenor status. The Conservation Commission is providing the legal fees.

Motion to accept the draft by the lawyers for intervenor status by: M. Phillips
2nd by: J. Tierney, All in Favor 3-0

4. Applications/Permits and Warrants:

- a. Housekeeping Abatement - Power House Systems – \$53,816.07 – this represents 2014 tax lien for 2013 taxes; 2015 tax lien for 2014 taxes; 2015 taxes of \$18,504. This is to balance the books.

Motion to sign by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

- b. Intents to Cut –

- 1. Map 101, Lot 15 – Kimberly & Ricky Deblois, 24 Hall Road.

Motion to sign by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

- 2. Map 243, Lot 1 - Richard Langford, Jr; Lost Nation Road

Motion to sign by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

5. Public Matters To Be Addressed By The Board:

- a. Presidents Day Holiday Announcement – The Town office will be closed on February 15, 2016 for Presidents Day.
- b. J. Tierney said 3 police officers have recently resigned. Jonathan Woodworth, Nesa Platt and Aaron Gibson. He wished them all well in their new positions. We have had 4 applications picked up to fill the positions.
- c. R. Irving – GNWW and Skywire were working on the cell tower today and hopefully we will have service next week.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):

Motion to go into Non-Public Session by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

Into Non-Public session at 6:50 pm.

Non-Public Session adjourned at 7:57 pm.

Into Regular session at 7:57 pm.

- a. Aaron Gibson has resigned from his full-time position, but will continue to work part- time.

- b. Weagle said the Girl Scouts down country have set-up a drive-thru where people can drive up, purchase cookies and drive back out. They have done very well with them.

We would like to try it and are looking at having it in the parking lot in front of the High School, the area would be all coned off. J. Tierney said they would need to get approval from the State if they set up at the High School, which is Route 3. Tierney suggested they might want to look at the drive around area near the big ball field. It wouldn't be mandatory for people to stop; they thought about doing it in front of the church on Church St. also. The Board would be ok with them trying this.

- c. M. Phillips discussed the budget for PD manning and wages, part-time officers; we have \$149,870 in the budget for PD salaries. The current budget is for 4 FT officers, plus the Chief. He recommended waiting until Town Meeting before hiring any permanent officers. We have 1 FT officer remaining; talked about hiring certified officers and the costs for non-certified. J. Weagle will try to meet with Sean Rodden regarding wages and his status. He needs to be full-time certified within the next 6 months.

7. Adjournment:

Motion to adjourn by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

Meeting adjourned at 8:12 pm.

**The deadline for agenda items is noon on the Friday before the scheduled meeting.
(Effective 7/11/05) by majority vote of the Board of Selectmen.*

***The agenda is subject to change.*

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