

**Town of Northumberland  
Board of Selectmen  
Meeting Minutes  
Date: Monday, June 6<sup>th</sup>, 2016  
Place: Town Meeting Room – 10 Station Square  
Time: 6:00 P.M.**

Board Members present: Jim Tierney, Jim Weagle, Michael Phillips  
Others present: Glenn Cassady, Jeffrey St. Cyr, Al Rossetto, Andrew Cote, Jim Morse, Robin Scott, Madison Hopkins, McKayla Mortensen, Reggie Charron, Mario Audit, Shawn Donohue, Jeremy Craigie, Melinda Kennett, Rebecca St. Cyr - Recorder

**PUBLIC HEARING #1**

1. Opening of Public Hearing – J. Weagle opened Public Hearing #1 at 6:00 pm
2. Discussion of 61 Winter –  
J. Weagle said the property is being purchased by the Town due to the cost of running the water line to it. The Town will eventually take it down.

Questions:

Al Rossetto asked about the cost. J. Weagle said it's approx. \$8,000 – \$9,000. The water installation cost is estimated at around \$40,000. Rossetto asked if they have looked into any costs associated with taking it down and the restrictions for municipal buildings. J. Tierney said the building is not that large. There is an entity that wishes to purchase it; if that happens it would go back to being residential instead of municipal.

The Board feels that it's a good idea and that we will save money.

3. Closing of Public Hearing

J. Weagle closed the Public Hearing at 6:04 pm.

**REGULAR BUSINESS MEETING**

4. Chairman opens the meeting: opened at 6:04 pm
5. Acceptance of Minutes:  
Motion to approve the May 16, 2016 minutes by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
6. Selectmen Business:
  - a. Dept. Head Business: Highway & W/S

Reggie Charron – W/S

Water report:

We flushed all the hydrants last week and used 503,000 gallons of water during the flushing, the pool was filled and we used 227,000 gallons for that. We used 8,000,000 gallons in May; which is 735,000 less than May of 2015. The daily average is 262,000 gallons.

Fitch is coming Wednesday June 8<sup>th</sup>, to put the soft starts in, they will be here at 6:00 am. Ron Caron also has some work to do on the transformers. The work was planned to be done together. We will be down all day.

There will be an energy assessment on June 15<sup>th</sup> – it will show the improvements that we've made with the soft starts, the data control, run times, etc.

Charron said they are continuing with the mapping, getting ready for the leak detection program. Not sure when it will be due to the construction. We are waiting on the fencing company; Robin Irving said they are supposed to be submitting the dates tomorrow.

The Drilling project – some headway was made today, they made it to the river bank and they hope to be across the river by the end of the week. Everything went well.

Sewer report:

There have been a few private lateral issues that we had to take care of. The DMR's are due this month.

Glenn Cassady – Highway

Worked on the pool, off and on for approx. a week. The crew watched the plumbers, Cassady feels the crew could take it over eventually. Cassady further reviewed what they do to winterize. It was done in one day.

On the hill – we started on Graham St. cleaning ditches and pruning trees, we are trying to do one street at a time. Also cleaned out culvert heads, etc. on the back side of river.

The Library re: window wells. Perras is the cheapest place to purchase them. The ones that are there leak whenever there is a heavy rain. Cassady wants to do the street paving next week after school gets out. There is a manhole on Church St to repair also. The crew did some street sweeping last week and the State came through with their sweeper today.

The demo debris at the Transfer Station was building up. It has to go to a certified place, so it has been shipped to AB Logging, they take it for \$2.00/ton. We should institute a fee to take debris in at the Transfer Station to cover our costs. A. Rossetto said it would cost \$68.00/ton to dump it at Mt. Carberry.

Cassady said they will pick an area and start working on the sidewalks. There are some bad spots. Robin Irving said the Transportation Alternatives Program opened as of June 1. The plan is due on July 1<sup>st</sup>. She intends to submit the original SRTS program that we had. She will also include Brooklyn St. from the bridge to the foot bridge as a river walk. R. Irving asked Cassady to get her the lineal feet and identify the storm drains, etc. The component has been sent to the engineers.

b. Hometown Hero Project – Robin Scott - Key Club

Robin Scott said the Key Club at GHS has a proposal to make and turned it over to Madison Hopkins and McKayla Mortensen.

M. Hopkins said they want to hang banners on the poles where the other Groveton banners hang. The banners will show case people from Groveton that have served in the military. They will promote a special kind of pride to honor those that have put their life on the line for our country. They started with a plan for the banners with 3 key focus points: criteria, fund raising and researching.

Criteria – the banners would consist of information about the person with a picture of them.

Fund Raising is a big factor. They plan to contact the Groveton Beautification Comm. to see if they want to help with the cost. The banners will be approx. \$150.00 each.

Researching – will be gathering info – can hold interviews and document the info into a book that can be offered for sale. This will be a lot of work and very time consuming.

McKayla Mortensen – they had a few questions re: who would be able to put the banners up and take them down, the estimate of cost. Would we donate to the Town, how long can they be displayed, do they need permission from electrical company and is anyone interested in working with the Key Club on the project and will they need to come back to another meeting.

J. Tierney said they shouldn't need permission from the electric company, since we already have permission to use the poles that already have banners on them. The banners would need to be the same size. Jodi Paradis would know the size of the current banners. J. Weagle thought the Beautification Committee would take care of putting them up and taking them down. It was suggested they talk with Dennis Charron for funding, there is a line in the Town budget for patriotic purposes. The Beautification Comm. has a budget as well. The Board didn't know what they have spent.

Robin Scott said they will be doing some fund raising or will have a nomination fee and fund raise the rest. They wanted to see if the Board would support the project. The Board is in favor of the Key Club doing this. J. Tierney made some suggestions for the criteria on the banners. R. Scott said they plan to meet with Dennis Charron and Dan Peel to help them establish the criteria.

M. Phillips suggested working with the Beautification Comm. as to when they would be displayed.

Al Rossetto suggested a representative from the Key Club attend the next GREAT meeting and he will make a motion that GREAT offer some financial support. The next meeting is tentatively scheduled for June 16<sup>th</sup> at 6:00 pm. If it's changed J. Tierney will call.

The criteria can be put on the web site when it's ready also.

c. Discussion of PD appointments -

Mario Audit – due to the man power issue and covering Speedway 51, it takes away from other responsibilities in Town. Audit has reached out to the Twin Mountain PD. Tadd Bailey and Jeffrey Duncan will be special officers for duties at the race track.

Motion to appoint them to the part time officer group by: J. Tierney  
2<sup>nd</sup> by: J. Weagle, All in Favor 3-0

d. Discussion of continuance of Tuesday play group –

They meet here on Tuesdays and would like to continue using the space. J. Weagle said there was just one issue that has been resolved.

Motion to allow them to continue using the meeting room  
for 1 year by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

e. Discussion/Authorization/Vote to submit and sign NBRC grant application –

Robin Irving – she has been drafting the NBRC application for \$200,000 that goes towards a match, which reduces the taxpayer obligation. There is a four-part process:

Motion to declare that submittal of an application is in the best  
interests of the Town by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Motion to approve submitting the application by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

If the grant is awarded –

Motion to repair and maintain the W/S only by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Motion to vote Robin Irving as the Authorized Rep. to sign, submit and draft all documentation pertaining to the NBRC application by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- f. Administration of EDA and NBRC grants  
R. Irving said with the NBRC grant there is a provision in the program manual that mandates the administration be conducted by an economic development group. NCC has agreed to do it. The EDA administration – it would make sense for NCC to administer the entire package. There was a line item for \$25,000, it requires a heavy compliance and – NCC has offered a quote for \$24,000.

Motion to allow NCC to administration of both the EDA and NBRS grants by: J. Weagle, 2<sup>nd</sup> by: J. Tierney, All in Favor 3-0

M. Phillips asked what the cost for administrating the NBRC grant. R. Irving addressed.

- g. Discussion of Stratford/Northumberland Perambulation –  
The Stratford Select Board contacted us, they would like to do the line next summer. It's supposed to be done every 7-10 years – its overdue.

Motion to put on the Warrant for Town Meeting 2017 by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- h. Cash Summary Report – This is for May. Beginning balance - \$152,000; receipts - \$451,000; expenses - \$382,000. We didn't add to the TAN as planned, the balance remains at \$550,000. We are looking pretty good going into the summer.

The TAN last year at this time was \$850,000. The taxes (property and W/S) that haven't been paid yet are between \$550,000 and \$600,000, which is probably the lowest it's been in quite some time. People seem to be paying their bills better. The number of delinquent accounts is about the same, those on the payment plans are catching up some.

## **7. Applications/Permits and Warrants:**

- a. Intents to Cut
1. Map 214, Lot 30 – Beaton - Maurice Forbush is the cutter. J. Weagle reviewed what will be cut.  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
  2. Map 214, Lot 31 – Beaton, Route 3  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
  3. Map 237, Lot 11 – Bonnie Cotter, 897 Lancaster Road  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
  4. Map 248, Lot 6 & 7 - Alan Bouthieller is the cutter approx. 30 acres  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- b. Meeting Room Application –  
For the Library - June 29, 2016 - 1:30 pm – 3:30 pm and July 20<sup>th</sup> 2:00 pm – 3:30 pm  
Presentation by the Squam Lake Science Center and the summer reading program  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- c. Non-Resident Transfer Station Permit Application
1. Daniel Skausen, 475 Lost Nation Rd. New application  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
  2. Alan & Lori Capson – multiply properties – renewal  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

3. Lisa Chapman, Sally Hayden 951 Lancaster Rd. – residential / seasonal – New  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- d. “Housekeeping” Abatement – Taxes – For property sold at 12 York St. - \$137.88  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- e. Abatements RWP
  1. Dennis Seguin, Wemyss Drive – \$1.07  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
  2. Northumberland School District – \$102.34  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

**8. Public Matters To Be Addressed By The Board:**

- a. Robin Irving asked the Board to consider a vote to authorize her to sign and submit a letter of intent for the Transportation Alternatives Program. This replaces SRTS.

Motion to authorize Robin Irving to sign and submit by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- b. The Meeting House will open on Saturday - June 11, 2016

**9. Non-Public Session: (Pursuant to RSA'S 91-A:3,II ©):**

Motion to go into Non-Public session by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Into Non-Public session at 6:51 pm

Motion to adjourn the Non Public session by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

The Non Public session adjourned at 8:30 pm

Into Regular session at 8:30 pm

There was no further business discussed.

**10. Adjournment:**

Motion to adjourn by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Meeting adjourned at 8:32 pm

***\*The deadline for agenda items is noon on the Friday before the scheduled meeting. (Effective 7/11/05) by majority vote of the Board of Selectmen.***

***\*\*The agenda is subject to change.***

***\*\*\*This institution is an equal opportunity provider, and employer. \*\*\****