

**Town of Northumberland  
Board of Selectmen  
Meeting Minutes  
Date: Monday, June 20th, 2016  
Place: Town Meeting Room – 10 Station Square  
Time: 6:00 P.M.  
Draft Copy**

Board Members present: Michael Phillips, Jim Tierney, Jim Weagle  
Others present: Jim Gibson, Trevor Gibson, Andrew Cote, Jim Morse, Richard Bourassa, Lora Charbonneau, Wade White, Oliva & Gerladine Tetreault, Charlene Walker, Tyler Verrier, Randy Verrier, Brittany Cataldo, Harriet Sanborn, Paul Bitsoli, Mario Audit, Chris St. Cyr, Shawn Donohue, Deb & Roland Laflamme, Al Rossetto, Rebecca St. Cyr - Recorder

**PUBLIC HEARING #2**

1. Opening of Public Hearing – J. Weagle opened Public Hearing #2 at 6:02 pm.
2. Discussion of 61 Winter – J. Weagle said we are buying the property at 61 Winter St. which will save the Town money. This is the 2<sup>nd</sup> Public Hearing for the purchase.

There were no questions from the public.

3. Closing of Public Hearing – J. Weagle closed Public Hearing #2 at 6:04 pm.

**4. Chairman opens the meeting:**

J. Weagle opened the Regular meeting at 6:04 pm.

**5. Acceptance of Minutes:**

Motion to accept the June 6, 2016 minutes by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

**6. Selectmen Business:**

- a. Dept. Head Business – Ambulance/Police Depts.  
Jim Gibson – Ambulance

J. Gibson reviewed the EMS Chiefs Report –

1. 2016 we have had 268 calls to date.  
Breakdown:
  - 170 Transports
  - 98 Non Transports
  - 34 Transfers accepted (included with transports) 18 transfers declined YTD
2. 2015 there were 276 calls to this date.  
Breakdown:
  - 182 Transports
  - 94 non transports
  - 40 transfers accepted (included with transports) 55 transfers declined YTD
3. We are down 8 calls, which can be accounted for as a decrease in 911 calls and rejection of transfers (no medic available at the time of call). To date we had to

deny (18 transfers) because of inadequate personnel (no Paramedic on staff at the time of request).

- a. This presented a potential for \$36,000 of extra billable revenue. (low end estimate).
  - b. This translates to approximately \$14,000 of potential extra profits. (low end estimate).
4. Revenues this year to date 2016: See below. J. Gibson updated the total to: \$117,544.23 as of 6/20.
  5. Medicare is up and running, a lot of time is being spent reviewing and resubmitting the older bills by Comstar and myself to assure 100% collections. Also working with Comstar on the outstanding accounts that have bad addresses and patient information.
  6. All ambulances have been fully maintained and are up to date. All recalls, oil filter and tune up requirements will be done after A2 goes in Tuesday. All units are running good and stocked to Paramedic level.

#### Mario Audit – Police Dept.

M. Audit reviewed the Northumberland Police Log Activity – see below.

1. Served 12 unlicensed dog notices for the Town Clerk.
  2. Gave away 25 bicycle helmets to various kids in Town.
  3. Issued 22 speed Warnings.
  4. 2 defective equipment warnings.
  5. Transported 2 drunk and disorderly males to the County Jail for protective custody.
  6. Dealt with 3 domestic disputes
  7. Registered 2 sex offenders
  8. Handled 2 breach of peace (noise complaints).
  9. Assisted State Police with the removal of an unwanted person / drunk & disorderly.
  10. Assisted Lancaster police with a domestic in progress.
  11. Dealt with a mentally ill person with anger management issues.
  12. Processed 4 court cases – 2 theft cases, 1 aiding and abetting criminal activity and processed failure to display motor vehicle plates.
  13. Fraud awareness case / IRS scam.
  14. Serious motor vehicle crash near Ocean State, motor cycle vs. car rear-ended.
  15. Issued 6 pistol permits.
  16. Theft of copper from back of a Rhymes service truck; value - 3 hand coils of copper @ \$300.00 and one from a garage / reel of copper welding leads valued at \$1,500.
  17. Bear roaming in Town on the hill area – reminder to remove all bird feeders and take care of all trash disposal items.
  18. Registered 2 new officers for the Police Academy, 1 Full-time for the August 29<sup>th</sup> class & 1 Part-time for the August 16<sup>th</sup> part-time school. The slots were available for them to attend.
  19. Working on setting up Police – National Night out – August 2, 2016 – 5 – 8 pm. It will be held in the ball field across from the High School.
- b. Big Ball Field request – annual “Griffin Donald Kenison” Memorial Tournament August 8 & 9. Last year some of the proceeds were donated for uniforms, etc.  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
  - c. Follow up discussion with Mr. Fanton regarding property

Mr. Fanton was not present at this time.

d. Down Home Motel – Mr. & Mrs. Tetreault – ATV Access

G. Tetreault said they understood everything was in line and approved by the Board. There was a form that needed to be sent to the State, but they haven't received it. J. Weagle said it was discussed and was left with the ATV Club to follow up. G. Tetreault said all the property owners have given permission to cross their land. Oliva said originally part of the issue was the speed limit and getting to the 30 mph zone. The route was established to cross over property owner's lots to get to that area.

They believe there is a form the Board is supposed to fill out and submit. J. Weagle will follow up with the club. Usually the club gets the form to the Board for a signature and then they submit it to the State. The Tetreault's feel they are losing out on business. J. Weagle will get back to them on the status.

e. Follow up discussion legal fees intervener filing

J. Tierney said there is a minor dispute, the Conservation Commission voted to pay up to \$10,000 in legal fees for intervener status. According to DRA, you can't do that. It can't come out of the Forest Maintenance Fund either because that would need to be approved at Town Meeting. J. Tierney said right now the budget can absorb it, next year a warrant article will be written to establish a fund for the Conservation Commission's day to day expenses.

f. Correction of EDA grant information

J. Weagle said it was reported in the Berlin Daily Sun that we got the EDA grant, that was false. J. Weagle said we have a favorable review that it's looking good and that we might be awarded the grant, but it has not been approved yet.

J. Tierney explained that it passed Step 1, now it has to pass Step 2. We are hoping that it moves forward quickly. If/when approved a formal letter will be sent to the Town. There isn't a time frame associated with it.

**7. Applications/Permits and Warrants:**

a. Abatement responses from Assessors – discussion / vote.

1. Roger & Jennifer Chauvette – assessed value - \$77,600; revised to \$36,900 – Abated amount - \$1,448.51 – assessor recommended  
Motion to grant by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in favor 3-0

2. Jerry & Kristie Destautels – former Bond building. Assessed value \$110,000; revised to \$31,600– Abated amount - \$2,709.26  
Motion to grant by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

3. Deb Weeks, Maple St. – assessed value - \$32,300; revised to - \$13,200 – need to gut the inside. Abated amount - \$676.21  
Motion to grant by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

4. Fair Point Comm. - Sansoucy recommends denying. Assessed at \$440,000 – asking for \$123,100 – approx. 2/3's reduction.  
Motion to deny by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

b. Land Use Change Tax Warrant

1. Marcus Perry – \$1,100.00

Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- c. Review/discussion/vote of 2017 Tax Map Maintenance Proposal  
The cost is \$2,050.00  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- d. Review/discussion/vote of 2017-2019 CAP Agreement with Primex  
This is for continuation of programs, property & liability insurance - max 9% increase  
2016 - 2017  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- e. Auto salvage/junk yard renewal
  - 1. Herbert Cummings, Brown Rd.  
Motion to sign by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- f. Non-Resident Property Owner Transfer Station Permit Application
  - 1. Brent Colton, 862 Lancaster Rd. He is from NJ.  
Motion to sign by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- g. Building Permit Applications (2)
  - 1. Michael & Ann Glines, Crow Hill St. – putting a mobile home on lot. T. Bedell has not signed.  
Motion to approve pending T. Bedell signing by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
  - 2. Fanton – 2 story home on foundation, approved by the Zoning Board due to not meeting the setbacks on the lot. The house has to face Cumberland St.  
Motion to approve pending T. Bedell signing by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- h. Amusement License Renewal (1)  
American Legion, has to be renewed yearly.  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

**8. Public Matters To Be Addressed By The Board:**

- a. The Board is presenting a certificate to Shirley Sawyer from the Town in recognition of her achievement of getting her High School Diploma at the age of 80.
- b. Al Rossetto asked for an update on the drilling. They are across the river – not sure when they will be pulling the pipe through. They are currently running on schedule. The sleeve is 10"-12"; there will be shutoffs when they complete hooking it up.

**9. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):**

Motion to enter into Non-Public Session by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Into Non-Public Session at 6:28 pm.

Motion to adjourn the Non-Public Session by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Non Public session adjourned at 7:51 pm

Into Regular session at 7:51 pm

There was no further business discussed during regular session.

**10. Adjournment:**

Motion to adjourn by: J. Tierney

2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Meeting adjourned at 7:52 pm

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