

**Town of Northumberland
Board of Selectmen
Meeting Minutes
Date: Tuesday, September 6th, 2016
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.**

Board Members present: Jim Weagle, Jim Tierney, Michael Phillips
Others: Richard Cotter, Al Rossetto, Sam Oakes, Oliva Tetreault, Geraldine Tetreault, Paula Colebank, Mark Leighton, Phil Pinette, Glenn Cassady, Reggie Charron, Terri Charron, Rebecca St. Cyr - Recorder

1. Chairman opens the meeting: J. Weagle opened the meeting at 6:00 pm

2. Acceptance of Minutes:

Motion to accept the August 15, 2016 minutes by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

3. Selectmen Business:

a. Department Head Business – Highway and Water/Sewer Depts.

Glenn Cassady – Highway

Cassady has been on vacation from the 7th – 14th. The crew finished up some work on the sidewalk, on the cafeteria side of high school. Have been working on some of the manholes. There was a water break on Brooklyn St. while he was gone.

G. Cassady reviewed the streets for paving, that don't need W/S repairs. (see list below). M. Phillips said we looked at the Highway Maintenance Fund, which we put \$100,000 into yearly. Now that Brooklyn St, Roaring Brook and Winter St. won't be paved until next year, we have the opportunity to spend up to \$100,000. M. Phillips reviewed the streets included in the proposal. This a package proposal which adds up to the \$100,000 budget.

Two paving companies came in with quotes, Pike and Black Top. Cassady reviewed the quotes, tonnage, etc. The quote from Black Top was the lowest. He is hoping to get all the work done with the \$100,000. If we start breaking it out, it could cost more. Black Top has done other jobs for the Town and will be doing some work for the school also. Up to \$5,000 will come out of the W/S for their repairs. They have us on the schedule for the last week of September – 1st week or October.

Motion to approve the quote from Black Top by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

J. Weagle mentioned the patch by the Town office is starting to fall in. Cassady reviewed.

G. Cassady reviewed other jobs - manholes, culvert on Tetu Rd. and then will be moving into winter project, stock piling sand, etc.

Reggie Charron – W/S

Charron said everything that could go wrong, did during the past month. We had a major water line break, which was an issue several years ago. It was 11' deep and we had to hold a pole with 3 transformers on it. Everyone did a fantastic job and it worked out well. This is why the project on the other side of the river needs to get done. DBU will not be here this week. When they get back, he is hoping to have some answers to the questions that we have. They are finding that Winter St. may be the easiest to work on. They want to maintain the infrastructure as we go along, so that we have less down time.

The High Lift pump has been put in and the water projects are finished.

He is hoping for a better month in September.

Sewer:

There are 2 companies that Charron has starting working with for chemicals – Norcross. The new sewer company (vac truck) – they were great.

There was a problem with the railroad and the manholes on Cumberland St. When they were cutting brush they knocked off one of the manhole covers. Something went down the line and we had a major back up, which took us 3 hours to clean up.

We started the Treatment plant on Aug 14, things are looking better with it. He is hoping to start taking back from resident with septic systems. Charron further discussed.

Charron said they had to replace an aerator hose, we've had issues with the beavers which has been taken care of. There are hydrants to be flushed and is thinking about winterizing.

M. Phillips reviewed an email from Robin Irving. Charron they are talking about the phases of the project. Some of the work with the project can be done ahead of time. The 18" bore ran into something and couldn't get it through. They need approx. 4" more, J. Tierney further discussed. If they can tap into the line for the sewer it will save them money. J. Weagle commented they have encountered material they haven't encountered before.

Al Rossetto asked if there was a better time to bring his pumped waste in. Charron said October might be better.

b. Dean Brook Trailer Discussion-Phil Pinette

Phil Pinette, representing the Co-op for 109 Dean Brook Dr. It hasn't been occupied for some time, he is concerned due to hearing the Town is considering moving the trailer off the lot. He feels it would be a terrible mistake. Not from the point of the Co-op but for the neighborhood and the Town. Lee Grant was the owner and put a lot of work into it, inside and out. She has passed and the husband lives in FL. Katrina Allen was living in the home, she also died and the home became vacant. He feels it

would be best to leave the home in the park. There was an addition added to the trailer and it will be a dis-service to the neighborhood and to whoever buys it.

If the Town sold it at auction it would be better serving the community. It would save the Town money and it would save the home. He asked the Town to reconsider their process and put it up for auction.

J. Tierney said we went to the Co-op about waiving the lot rent until it can be sold; they refused. The Town is required to hold it for 90 days, before we can put it out for bid. The Town has approx. \$5,000 into it currently. Phil Pinette said the lot rent is \$180.00 per month; they have lost money on the property as well. They would like to work with the Town, he feels the Town should be able to get their money back. Mark Leighton commented the park has lost approx. \$8,000. Pinette said to move the house will ruin it and the amount it costs the Town to move it could be used for something else.

M. Phillips said from the Boards perspective, the Town is generally getting burned by properties being taken. When we go through the bidding process, we are getting \$200 - \$500 bids. He asked why can't the Co-op sell it. J. Weagle said we can put a minimum bid on it, but if at auction it doesn't sell, it would be moved the next day.

Paula Colebank (a member of the Co-op) believes it would be to the Towns advantage to keep the home there and put out for auction. To pull the home out the Town loses its tax base and the ability to put another one in. Once pulled out a concrete pad would need to be put in, which is costly. It's a nice home and she believes it will go quickly at auction. Discussion ensued regarding the jeopardy tax. J. Tierney asked them to contact those that might be interested in buying the property and refer them to the Town. Phil Pinette said there are some that are interested and he will be in contact with them.

M. Phillips said he is willing to let it stand until the 90 days are up. If there isn't a bid, it will be taken down. Phil Pinette said if this comes up again maybe the Board could contact the Co-op sooner. The laws changed, which made the Towns liable for lot rents. Paula Colebank said in the long run, she feels the Town would make their money back in taxes, if someone buys it. They would like the Town to meet them half way with the lot rent.

Motion to tell Melinda Kennett to take the property immediately by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

c. Village Motel and MHP—Dennis Glennon –

Dennis Glennon wasn't present. R. Charron said Glennon contacted him and was asking for information about the w/s system. Glennon is talking about possibly taking the motel down and expanding the MHP park. Charron reviewed the usage at the motel and the MHP. Based on the usage he could add 3 mobile homes. A double wide could be an issue. We are at our limit at this time.

d. Kilkenny Trail Riders—Richard Cotter –

They have been trying to get to the Down Home Motel all summer. The property owners (from the RR tracks to the motel) have all given permission to use their land. They are asking for permission to use Riverside Drive for patrons of the Motel and residents from there to the motel.

J. Tierney asked what the hours of operation are. R. Cotter said they are not supposed to operate ½ before sunrise and sundown. R. Cotter commented about some kids that were out after dark that he spoke with.

Al Rossetto is on the Planning Board, when there is a change in the neighborhood the residents should all be notified. J. Tierney said the Board can hold a Public Hearing at the next meeting and each resident on Riverside Drive will be sent a regular mail letter.

Rossetto asked about the signs on Page Hill, Mario Audit put them up instead of the club? Cotter said Audit came to them and asked for the signs to put them up. J. Weagle mentioned there isn't a horse crossing sign yet, but they are planning on getting one. Rossetto said the tax payers are on the hook for the additional costs associated with the ATV traffic. Would it be unrealistic for the Town to ask the ATV club for some kind of reimbursement for the extra costs being incurred? There is no benefit to him or some others to allow the ATV traffic. J. Tierney made a suggestion to Rossetto that he put in a Warrant Article about keeping the roads / streets open, which would be for discussion at the March 2017 Town Meeting.

Cotter said Mario Audit has been out there patrolling; they have contacted F & G and they have been out with nothing happening. J. Weagle commented the State may be looking into the need for extra F & G officers just for the trail system. September 23 & 24 there is a big ATV ride in, Cotter will talk to the State before that. He further discussed the process to get permission from them. O. Tetreault commented that customers don't want to stay at his motel due to not being able to leave from that location. Rossetto and Tetreault further discussed the ATV activity. *R. Cotter thanked the Selectmen for their help with the ATV's.*

e. Review/discussion/decision Auditor proposals (2) for 2015 financials

Two proposals were received:

Roberts & Green - \$15,550

Plodzick and Sanderson - \$12,670 – recommended by Tammy Lazott

Motion to approved Plodzick and Sanderson for one year by: J. Tierney

2nd by: M. Phillips, All in Favor 3-0

f. Discussion of crossing guard hours (JT) –

The school called, they have a breakfast program – 7:15 am – 8:00 am. J. Weagle said the current hours for the crossing guard are 7:15 am – 8:00 am. We are already supposed to be there by 7:15 am. Mr. Langlois thought it was 7:30 am, Weagle has since spoke with Mr. Langlois about the hours.

g. Rick Samson sent an email about cell service. J. Tierney further discussed.

4. Applications/Permits and Warrants:

a. Yield Tax Warrants (2)

1. Sue & Rob Larson - \$580.18

Motion to sign by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

2. Granite State Land Holdings - \$2,328.45

Motion to sign by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

b. Building Permit (1)

1. Christopher Shepard and Jennifer Walter. 9 kw electrical system mounted on cement pad. Snow Dragon Solar. Terry Bedell hasn't signed yet.

Motion to approve pending T. Bedell signing by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

c. Meeting Room Application

9/30/16 – 6:00 pm – 9:00 pm – North Country OHRV Coalition, Richard Cotter. They are a non-profit group; J. Weagle will unlock the meeting room.

Motion to approve by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

5. Public Matters to be Addressed by the Board:

a. Announce –

Planning Board meeting – 9/7/16 at 7:00 pm

Conservation Commission – 9/21/16 at 7:00 pm

Voting – September 13, 2016 -

b. Sam Oakes – with school back in session, parking at the Fire Station has become an issue if there is a call before school and when it gets out. The Fire Dept. didn't re-post 5-6 spaces on the Spring St. side and parking was reduced by one space on the DK side for fire officers only. There is an enforcement issue due to a lack of law enforcement during the day. The spaces that are marked with no parking – people are parking in them anyway. J. Weagle will review with T. Bedell. J. Tierney said there are police officers covering during the day, call dispatch to have them respond. There was an issue at the High School with parking in the handicapped spots and they were fined. Lisa Perras has been sent a notice that it will be enforced.

Oakes said some are parking in front of the bays; if there was a call the Ambulance couldn't get out.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), (c), (d), (e): a.

Motion to go into Non-Public Session by: J. Tierney

2nd by: M. Phillips, All in Favor 3-0

Into Non-Public session at 7:14 pm

Motion to adjourn the Non-Public session by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

Non Public session adjourned at 7:30 pm

Into Regular session at 7:30 pm.

Motion to seal the Non-Public minutes, section a. Personnel Matters - until
resolved by: J. Tierney, 2nd by: M. Phillips, All in Favor 3-0

No further business was discussed.

7. Adjournment:

Motion to adjourn by: J. Tierney
2nd by: M. Phillips, All in Favor 3-0

Meeting adjourned at 7:31 pm.

Notice posted 9/2/16 @ Town Office, public library and SAU office @ 12:30 pm

***This institution is an equal opportunity provider, and employer. ***

STREET	LENGTH	RECOMMENDATION	DETAILS
Riverside Drive	1365 feet	Shim and Overlay	WIS lines on shoulder
Craggy Road	920 feet	Shim and Overlay	Water fine on shoulder Carry finish over 2012 patch
Maple Street	600 feet	Overlay remaining section	Very rough surface overrides need to replace water line
Goulet Street	350 feet	Shim and Overlay	No WIS lines
Crow Hill		Cape Cod curbing	
Paper Street/ West Street/ Mountainview	525 feet plus	Shim and Overlay	Short sections across RR tracks No WIS lines
Tetu Road	956 feet	Shim and Overlay	Water line on shoulder
Page Hill Road	350 feet	Scrape off old pavement; rebuild gravel base; top with asphalt layers	Connection with Lost Nation Road better if paved for plow.

Cost estimates by Central Paving, Pike, and BlackTop:

STREET	TONNAGE	GRIND & COMPACT	PAVE with 3" asphalt	PAVE with 1 1/2 " asphalt
Riverside Drive	275			28K
Craggy Road	170			17K
Maple Street	85			9K
Goulet Street	68			7K
Crow Hill	33			3K
Paper Street/ West Street/ Mountain View	115			12K
Tetu Road	160			16K
Page Hill Road	80	crew		8K

Notes: Total job price from all three contractors adds up to —100K (2016)

Brooklyn Street/ Roaring Brook/ Winter Street require —100K (2017)

Estimate for Church Street and Upper Main Street work is —100K (2018)

Updated as of September 6, 2016