

**Town of Northumberland  
Board of Selectmen  
Meeting Notice and Proposed Agenda  
Date: Tuesday, February 21, 2017  
Place: Selectmen Meeting Room – 10 Station Square  
Time: 6:00 P.M.**

Board Members present: Jim Weagle, Michael Phillips, Jim Tierney  
Others: Nancy Merrow, Al Rossetto, Andrew Cote, Jim Morse, Julie Boisselle, Chris Wheelock, Andre Brasseur, Terry Bedell, Richard Brooks, Jim Gibson, Sam Oakes, Trevor Gibson, Robin Irving, Jeffrey St. Cyr, Rebecca St. Cyr - Recorder

**1. Chairman opens the meeting:** J. Weagle opened the meeting at 6:00 pm

**2. Acceptance of Minutes:**

Correction to the February 6, 2016 minutes. R. Irving said a contractor was named in the minutes as: Hyde & Tanner. The correct name is Hoyle & Tanner.

Motion to accept the February 6, 2016 minutes as corrected by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

**3. Selectmen Business:**

a. Dept. Head Business: Ambulance/Police Departments

J. Gibson – Ambulance

Reviewed the EMS Chiefs report – see below

Gibson corrected the calls to date, it's now 89. No second license means there wasn't a licensed driver available to drive the Ambulance. We will be working on that issue this year. The warrant will be updated (if necessary) at Town Meeting.

J. Tierney - Police Department –

Tierney reviewed the PD report from Mario Audit.

1 report of theft from an apartment

Issued 11 speed warnings and 1 speeding ticket.

Report of a fight at 146 Old Village Rd. & issued a no trespass summons.

2 court summons for child custody hearings.

1 report of child neglect.

Assisted State Police with an untimely death.

Written warning for reckless operation on Page Hill.

Shoplifting case of a trac phone at Dollar General

b. Discussion of Hoyle Tanner proposal quote – R. Irving - at the last meeting the scoring was done and made the award to Hoyle Tanner. Based on qualifications only. When they submit the qualifications, they also submit a sealed bid. We don't know anything about the money when we chose by qualifications. We have some questions on the quote that probably means itemization. Irving said they are trying to turn this around so the contract can be signed at the next meeting on March 6<sup>th</sup>. This is the engineering firm that will do Phase II of the W/S project at the mill site.

#### **4. Applications/Permits and Warrants:**

a. Abatement Application to Municipality

Pine Tree Motel / Apartments – accessed at \$235,500. The property was bought for \$100,000, the owner feels the true market value is \$75,000 due to the poor condition of the property.

Motion to send to the accessors by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

The Board wasn't sure if the owner applied for a building permit; will check with Elaine Gray.

M. Phillips said we set up a building permit process, there is a penalty in place for those that don't apply for a permit. Phillips would like to enforce the penalty, plus there has been a change of use on the property. A. Rossetto said it appears they haven't followed any of the steps, but we are sending it to the accessors? J. Tierney if they haven't followed all the steps, it still needs to go to the accessors. R. Irving – if a building permit was filed, the accessors will update the evaluation through the pick-up.

#### **5. Application for Current Use**

a. Steve Collins – He did a lot line adjustment last year after purchasing abutting lot.  
Motion to approve by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

b. Veterans Credit – Spousal credit – H. Olsen is deceased, transferring to his spouse; she does qualify.

Motion to sign by: J. - Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

#### **6. Public Matters To Be Addressed By The Board:**

a. N. Mellow said at the candidates meeting the Police Department was brought up; is there any idea of when it will be solidified? J. Weagle said we are going to approve the contract in Non-Public session. Then it will go to the candidate, after he signs it will be publicized.

b. A. Rossetto – asked about the article in the paper regarding Black Hawk helicopters possibly being housed in Whitefield, Lancaster or Groveton, where is the air field? It's the Wemyss air strip on Northside Road. This is private property and have not come before the Board yet. N. Mellow asked if there is anything that would go out to the abutters before approval. J. Weagle said yes there would be a notice sent to the abutters. J. Tierney said it's already approved for an airport, not sure of the specs on the approval. J. Tierney discussed the noise complaint concern in Whitefield.

c. Robin Irving – received an article today that NSA fired the employees from the Londonderry plant. She understood prior to the article was they would be offered right of first refusal. We as a Town and the grant applicant, must ensure that jobs aren't poached. It's for expansion only, you can't fire everyone and then rehire them. It raises a red flag and feels we need to check into it.

The NSA jobs were used for the first NBRC grant. We still need more jobs for the \*\* EDA and next NBRC round. Phase II – we don't have the jobs required for that yet. The jobs should emanate from any improvement that are made off the second phase. We used NSA and the Londonderry plant.

**7. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):**

Motion to go into Non-Public by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Into Non-Public Session at 6:21 pm.

Motion to adjourn the Non-Public Session by: J. Tierney  
2<sup>nd</sup> by: M. Phillips, All in favor 3-0

Non-Public session adjourned at 7:36 pm.

Into Regular session at 7:36

No decisions were made and the precinct wasn't posted.

**8. Adjournment:**

Motion to adjourn by: J. Tierney, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Meeting adjourned at 7:38 pm.

*\*\*\*This institution is an equal opportunity provider, and employer. \*\*\**

# EMS Chiefs Report

02/21/2017

1. 2017 we have had 88 calls to date.

15 transfers accepted, 8 transfers declined YTD

2. 2016 there were 75 calls to this date.

9 transfers accepted, 5 transfers declined YTD

3. We are up by 13 calls over last year's numbers. To date we had to deny (8 transfer) because of inadequate personnel. No second license available at the time of request (4) and no Paramedic available (2), crew already out (1) bad weather (1).

a. This presented a potential for @ \$16,000.00 of extra billable revenue.  
(low end estimate)

b. This translates to approximately @ \$6,800.00 of potential extra profits.  
(low end estimate)

4. Revenues this year to date 2017: \$22,723.25

5. Estimated 2016 Revenues to transfer over to the Ambulance Capital Reserve Fund: \$22,303.18