

Town of Northumberland

JLMC Committee

Draft Meeting Minutes

Dates: Thursday, June 22nd, 2017

Place: Town Office – 19 Main Street

Time: 1:00 P.M.

JLMC members present: Melinda Kennett, Elaine Gray, Becky Craggy, Robin Irving, Jim Weagle, Randy Potter, Glenn Cassady, Jim Gibson and Sam Oakes

Others Present: Steve Russ, Jeffrey St. Cyr

Craggy opened the meeting at 1:02 pm.

- **Approval of March 23rd, 2017 Meeting Minutes:** Craggy asked for a motion to approve minutes from the March meeting or note any corrections. Motion by Kennett to approve as written, seconded by Weagle.
- **Motion carried**
- **Continued work on Safety Plan update-input from Committee:** Craggy stated she had not had time continue reviewing this draft and asked if anyone else had. She asked did anyone have any editions, deletions, changes? There were none, it was decided to continue this work and discuss it at the September meeting.
- **Review of two First Reports of Injury-**Craggy said the committee has two first reports of injury, no loss time, this last quarter. Craggy stated it is one of the responsibilities of the committee to review these incidents to see if there was something that could have been done different to prevent the occurrences. She state she would not mention names, everyone could probably figure out the employee and it was up to those individuals if they wanted to divulge any information.

1) The first report was for a part time police officer. It was found out after an arrestee was at the county jail that they had tuberculosis and the officer had been exposed. The employee/officer called his PCP and notified the State office for infectious diseases. They were going to monitor him for 48 hours to check for symptoms.

The committee discussed possible safeguards, Irving suggested that maybe a review of the EMS/First Responders could ensure everyone was up to date on their boosters to help protect them. Weagle suggested a full "HazMit" body suit. (joking) Irving related one of her clients she came in contact with had Hepatitis and she had to go through the series of injections.

2) The second first report was an employee who was trying to position a crow bar and hammered his hand in the process. Hopes there were no broken bones or lost time thankfully. There was no hospital treatment, it was swollen up. Craggy asked if there were any thoughts or suggestions on this incident that maybe could have prevented this happening. It was mentioned there can only be so many safeguards put in place, accidents to happen. Weagle suggested again a full body armored suit.

Irving asked if there was a vision test done at time of employment? Potter answered yes. Irving ask they test hand to body coordination?

Craggy asked was there a better approach that could have been used to accomplish this task? Cassidy and Potter answered what they are doing is popping valve caps that are in the middle of the road. These caps have been pushed down and it is the only way to get them popped back up. Craggy asked would gloves have hurt or helped the situation? Potter suggested maybe go a little slower. It was answered gloves probably would helped a little, but not make a significant difference. It was determined there was really no other way to achieve what they were doing.

Potter said someone hit the fence barricade on Charron's side of the bridge with an ATV. Discussion ensued about unsafe activities that are occurring on the covered bridge. There was brief discussion about signage and/or ordinances to stop kids from jumping off of the bridge.

Weagle doesn't recall anyone ever jumping off of the covered bridge, the train trestle yes. Irving said she reported jumping off of the bridge.

- **Any other business to be brought forward** - Craggy asked is there Kennett said when she thinks of things she writes them down, but she didn't this last quarter. The next meeting date was discussed as being September 28th.

Irving asked Oakes if the exit sign issue at the ambulance office had been resolved? Oakes and Gibson indicated no.

Craggy went over the first two reports with Gibson and Oakes, she mentioned Irving mentioned about a booster for TB. Oakes mentioned there is a skin test but some peoples results are false/positive. Oakes/Gibson said tetanus is good to keep up with and the HEP tests.

Oakes asked Craggy should we have done a first report for the meningitis exposure for the ambulance? Craggy stated yes we should have. Oakes said the hospital did take care of everything.

Gibson/Oakes followed up with an item about the 911 numbering on the building for PD and Ambulance department not being up and no Street signage for Station Square. Discussion ensued about ordering the numbering and it could be put on the town building maintenance line and possibly the Town putting up a street sign. Weagle said we can talk about the street sign at the next selectmen's meeting. Kennett asked does Donna Crompton do something like that? Weagle mentioned some of her vinyl projects she has done for the school.

After some brief discussion it was decided the Board would talk about the signage at their next meeting and the ambulance or police would order some number that would be appropriate for the building and the government building line could pay for this.

Craggy asked if there was any other matters to address, being non, a motion to adjourn was asked for. Motion by Weagle to adjourn, seconded by Gray.

Motion carried

- **Adjournment** - Meeting adjourned at 1:25 pm

Next JLMC meeting is scheduled for Thursday, September 28th, 2017 at 1:00 pm

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