

**TOWN OF NORTHUMBERLAND
PLANNING BOARD MINUTES
Weds., Aug. 3, 2016
Groveton PD/Ambulance Bldg. - Meeting Room
10 Station Square
Groveton, NH
7:00 P.M.**

Board Members present: Al Rossetto, Jim Weagle, Addy Hall, Gloria Brisson
Others present: Jeffrey St. Cyr, Elaine Gray, Rebecca St. Cyr - Recorder

J. Weagle, Acting Chairman opened the meeting at 7:05 pm

1. MINUTES of July 6, 2016 Meeting

Motion to approve the July 6, 2016 minutes by: A. Rossetto
2nd by: A. Hall, All in Favor 3-0

2. Michael Stirling – Update on Former Mill Properties

Mike Stirling didn't attend the meeting, no new updates other than things are moving forward. The EDA grant continues to look positive. We are hoping to have an answer within the next month or so. Paul Crane is the contractor. Once he can start, the plan is to keep going as long as they can before winter.

J. Weagle reviewed the water line (under the river) project. They ran into a lot of junk stuff that was put in the river and buried over the years by the mill. The contractor plans to keep going until the job is done.

3. Building Permit Application Wording – Jim Weagle

J. Weagle said we want people to tell us when their project is done. He suggested adding a something to the end of the permit to indicate that after 2 years the assessors will go out. After that it will be picked up during the 5-year revaluation. E. Gray commented the Department of Revenue monitors the assessors, what is assessed on the card needs to be there. They can't just put it on without it being done.

The wording still needs to be worked on. A. Rossetto suggested if the project isn't complete after 12 months, they could be required to pay for another permit. We need to cover our costs. There isn't any extra cost to extend the permit for one year. The permits follow the tax year April 1 through March 31 and not 12 months from the date of issue.

We need to find a way to do them to be cost effective. The Board further discussed the permits and renewing, costs, etc. J. Weagle is working on it and will keep the Board updated.

4. Any Other Business to Come Before the Board

a. Prima America – we received from Horizons Engineering a copy of the completed "as built" propane tank plan. There are wetlands, but they had all the State permits required.

- b. Gloria Brisson asked what happened with the water? J. Weagle explained that when we did our required monthly testing; we did 3 tests. 1 came back E-Coli positive. With DES, if there is any trace, everyone has to be notified and a boil order is put in place. They will test again tomorrow and Friday. If the tests come back ok, then the order will be lifted.
- c. G. Brisson mentioned that at the corner of First and Crow Hill St. there is a trailer going in; it seems to be very close to the road. Originally the set-backs were all ok – not sure if anything changed. E. Gray reviewed the permit, the setback is supposed to be 10 and the applicants put 15'. The cement pad is actually 11 ft from the road (but the mobile home has not been placed yet). J. Weagle suggested contacting the owner to advise there are some concerns. The cement pad has been installed and the water/sewer has been run.
- d. Discussed requiring a "Certificate of Occupancy" when a building permit is pulled. T. Bedell is the building inspector, but isn't paid. A. Rossetto commented that it gives residents notice that someone will be coming to do a walk through. At the end of the permit there should be a caveat to advise there will be someone coming and there will be a fee. E. Gray said she has only seen them requested by businesses. G. Brisson said the banks look for one and there shouldn't be anyone there until it's in place.

No further business was discussed.

Motion to adjourn by: A. Rossetto, 2nd by: A. Hall, All in Favor 3-0

Meeting adjourned at 7:44 pm.