

**TOWN OF NORTHUMBERLAND**  
OFFICE OF THE SELECTMEN  
GROVETON, NEW HAMPSHIRE

**Subdivision Review Checklist**

Owner's Name \_\_\_\_\_ File# \_\_\_\_\_  
Address \_\_\_\_\_ Minor \_\_\_\_\_ Major \_\_\_\_\_  
\_\_\_\_\_  
Agent's Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

**Preliminary Consultation (date and comments):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Compliance with Zoning Ordinance and other Town regulations?**

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**Application Steps**

Please indicate type of application

- \_\_\_\_\_ Preliminary Layout Review for Major Subdivision
- \_\_\_\_\_ Completed Application for Minor Subdivision
- \_\_\_\_\_ Completed Application for Major Subdivision
- \_\_\_\_\_ Filed at least 21 days prior to regular board meeting on \_\_\_\_\_  
\_\_\_\_\_ with name(s) and address(es) of applicant  
\_\_\_\_\_ with name(s) and address(es) of abutters not more than five days before day of filing, AND  
\_\_\_\_\_ copies of Preliminary Layout or Final Plat, as required for particular application (use attached lists to review maps for completeness)
  
- \_\_\_\_\_ Submission is complete and 10-day notice sent to abutters, applicant and public on \_\_\_\_\_
- \_\_\_\_\_ Submission is incomplete and applicant so notified on \_\_\_\_\_
- \_\_\_\_\_ Board meets to accept application on \_\_\_\_\_
- \_\_\_\_\_ Public Hearing (with 10-day notice to abutters, applicant, and public) scheduled for \_\_\_\_\_  
\_\_\_\_\_ OR Preliminary Layout Review or Design Review Phase
- \_\_\_\_\_ Date of Completed Application accepted by Board (start of 90-day review) \_\_\_\_\_
- \_\_\_\_\_ Final Approval with any conditions, bond, or land dedications, given by board on \_\_\_\_\_
- \_\_\_\_\_ Written notice sent to applicant, if disapproved \_\_\_\_\_
- \_\_\_\_\_ Date of Extension (not to exceed 90 days) before approval, conditional approval or disapproval \_\_\_\_\_  
\_\_\_\_\_